

Tent Size	Stand Up/ Cocktail Party	Ceremony Style	Seated with 8' Rectangular Tables	Seated with 60" Round Tables
10 x 10	15 Guests	12 Chairs	1 Table (8-10 Guests)	1 Table (8-10 Guests)
10 x 20	30 Guests	30 Chairs	3 Tables (24-30 Guests)	2 Tables (16-20 Guests)
20 x 20	60 Guests	60 Chairs	6 Tables (48-60 Guests)	4 Tables (32-40 Guests)
20 x 30	90 Guests	96 Chairs	8 Tables (64-80 Guests)	6 Tables (48-60 Guests)
20 x 40	120 Guests	144 Chairs	10 Tables (80-100 Guests)	8 Tables (64-80 Guests)
20 x 50	150 Guests	180 Chairs	14 Tables (112-140 Guests)	10 Tables (80-100 Guests)
20 x 60	180 Guests	180 Chairs	18 Tables (144-180 Guests)	12 Tables (96-120 Guests)
30 x 30	135 Guests	144 Chairs	12 Tables (96-120 Guests)	9 Tables (72-90 Guests)
30 x 40	180 Guests	176 Chairs	16 Tables (128-160 Guests)	12 Tables (96-120 Guests)
30 x 50	225 Guests	224 Chairs	20 Tables (160-200 Guests)	15 Tables (120-150 Guests)
30 x 60	270 Guests	272 Chairs	24 Tables (192-240 Guests)	18 Tables (144-180 Guests)
40 x 40	240 Guests	264 Chairs	24 Tables (192-240 Guests)	16 Tables (128-160 Guests)
40 x 60	360 Guests	374 Chairs	36 Tables (288-360 Guests)	24 Tables (192-240 Guests)
40 x 80	480 Guests	502 Chairs	48 Tables (384-480 Guests)	32 Tables (256-320 Guests)
40 x 100	600 Guests	660 Chairs	60 Tables (480 -600 Guests)	40 Tables (320-400 Guests)

TIPS: When having a tent staked on campus, facilities must be notified in advance in order to flag electrical and water lines. Be sure to place a work order to have the lawn mowed and treated for insects before tent is delivered, and request that sprinklers be turned off. Some locations on campus, such as Blanton Park, require that tents be put in a certain location to avoid blocking emergency vehicle routes. Contact **Fire Marshal Anthony Carter at 843-349-6563** for more information.