How do I schedule an Initial Accommodation Meeting?

Please remember that before a staff member from the Office of Accessibility and Disability Services can meet to discuss accommodations with a student, the student must submit all necessary and pertinent documentation.

There are four steps to registration:

A. Register through Accommodate
B. Login to Accommodate
C. Add Documents in Accommodate
D. Schedule an Initial Accommodation Meeting in Accommodate

Please note that the necessary steps to do each of these steps to do this can be found on the ADS website.

1. Log in to Accommodate
2. Click on the ‘Appointment’ tab on the top of the page
3. Select the dropdown box to find the Appointment type
4. Select ‘Initial Accommodation’ Meeting
5. Please fill in a date range, and time of day that is most appropriate for your personal schedule.

6. Confirm Meeting Time, and add additional notes if necessary.