

Laboratory Inspection Checklist

The purpose of this form is to assist in complying with the OSHA Laboratory Safety Standard. Self-inspections should be conducted by the Lab Supervisor at least one time/month and periodic formal inspections will be conducted by Environmental Health & Safety (EH&S) Department. If you have any questions or concerns regarding chemical safety in the laboratory, please contact CHO at 349-2817. This form should be kept in the laboratory where it is readily accessible.

Building: _____ Department: _____ Inspector: _____

Lab Number: _____ Contact: _____ Date: _____

LABORATORY INSPECTION:

- ___ Exits are lighted and clear of obstruction.
- ___ Work area is free of debris and in good condition.
- ___ Inventory of all chemicals is maintained and updated annually for review.
- ___ Food or drink present in laboratory.
- ___ Food items used for experiments is clearly labeled as such
- ___ Hand washing facilities are provided inside the lab.
- ___ Eye Wash Station/Safety Shower present and in order
- ___ Material Safety Data Sheets are readily available.
- ___ Labels on chemical containers are legible and firmly secured.
- ___ Labels identify the degree of hazard.
- ___ Chemicals are stored according to compatibility.
- ___ Corrosive chemicals are stored below eye level.
- ___ A flammable storage cabinet is provided for flammable liquids when required.
- ___ Explosion proof refrigerators are provided for cold storage of flammable liquids.
- ___ Gas cylinders are properly secured.
- ___ Extension cords are not used in place of permanent wiring.
- ___ UL listed/FM approved equipment is provided.
- ___ Electrical cords and equipment are protected against chemicals and temperature.
- ___ Fume hoods are not used for storage.
- ___ Personal Protective Equipment is provided and in use.
- ___ A written Standard Operating Procedure (SOP) for the lab is available for review.
- ___ Emergency numbers and evacuation procedures are posted in conspicuous locations in the lab.

COMMENTS: _____

