SUMMARY:

To ensure the highest quality of instruction for students attending Coastal Carolina University, those faculty and associated faculty teaching baccalaureate, post-baccalaureate, and graduate courses must have the following credentials.

POLICY:

I. POLICY

A. Policy for teaching undergraduate courses:

Faculty and associated faculty teaching undergraduate courses must have one of the following credentials:

1. Terminal or master’s degree in the teaching discipline or master’s degree with a concentration in the teaching discipline (minimum of 18 graduate semester hours in the teaching discipline).

2. Alternative qualifications as stipulated in section C, below.

   Stipulation: Each undergraduate major must have at least 25 percent of the credit hours in the discipline taught by faculty members holding the terminal degree, usually an earned doctorate in the discipline, or the equivalent of the terminal degree.

B. Policy for teaching graduate/courses:

Faculty and associated faculty teaching graduate courses must be designated as members of the Graduate Faculty at CCU and have one of the following credentials:
1. An earned terminal degree in the discipline or in a related discipline.

2. Alternative qualifications as stipulated in section C, below.

C. Alternative Qualifications Policy: Teaching undergraduate or graduate courses without the terminal degree:

If an applicant does not have an earned terminal degree in the teaching discipline or a related discipline, the following is required prior to first day of employment:

1. Applicant must submit documentation to the college dean for alternate qualifications to be considered.
   a. a list of degrees earned and the number of semester hours that are relevant to the course assigned as indicated by graduate transcripts;
   b. indicate alternative qualifications such as:
      i. diplomas and certificates earned (with discipline indicated)
      ii. related work or professional experience
      iii. licensure and certifications
      iv. honors and awards
      v. publications and presented papers; and
      vi. other demonstrated competencies and achievements that contribute to effective teaching and student learning outcomes.

2. The dean of the appropriate College will submit the documentation and a letter to the Provost justifying the applicant’s qualifications.

3. The Provost determines the relevance of the qualifications when alternate qualifications are being used to determine faculty qualification.