Policy Title: Special Event Security
Policy Number: UNIV-432
Revision Date: January 2016
Policies Superseded: 1803; FINA-503
Policy Management Area(s): Department of Public Safety

SUMMARY:

The Department of Public Safety is responsible for providing security at all functions on campus and at those functions sponsored by a University organization within the department’s jurisdiction.

POLICY:

I. RESPONSIBILITY

A. The Department of Public Safety is responsible for providing security at all functions on campus and at those functions sponsored by a University organization within the department’s jurisdiction. Neither other law enforcement agencies nor contract guard services may be used unless approved by the Department of Public Safety.

B. Departments/units planning special events such as athletic events, parties, concerts, and rallies must contact the Department of Public Safety to coordinate safety and security needs.

C. The Chief of Public Safety is responsible for predicting security needs at a function according to the following criteria: nature and location of the event; expected attendance (ticket sales and projected attendance of non-students); availability of alcoholic beverages; and any security problems experienced at previous events held by the sponsoring group.