



Policy Title:	Core Curriculum Requirement: Substitutions, Exceptions and Exemptions
Policy Number:	ACAD-121
Revision Date:	April 2018
Policies Superseded:	119; ACAD-119; ACAD 120
Policy Management Area(s):	Faculty Senate

SUMMARY:

Students earning an undergraduate degree from Coastal Carolina University must complete the Core Curriculum requirements stated in the *Undergraduate Catalog* except under exceptional circumstances. The University allows students to petition for (i) a substitution of Core Curriculum courses, (ii) an exception to a Core Curriculum requirement, or (iii) an exemption from the Core Curriculum requirement in certain cases described in the *Undergraduate Catalog*. The procedure for these petitions is described on the relevant form and must be approved by the Core Curriculum Committee and the Office of the Provost.

POLICY:

I. POLICY

A. Substitution of Core Curriculum Courses

Students transferring from an earlier Core Curriculum to the current Core Curriculum should consult the Core Course Substitution List to determine how core courses can be substituted. Students must then use the Course Substitutions form to petition for a substitution. Petitions must be approved by the Director of the Core Curriculum.

B. Exceptions to Core Curriculum Course Requirements

Students may petition for an exception to a Core Curriculum requirement in certain cases described in the *Undergraduate Catalog* using the Exception to a Core Curriculum Requirement form. Petitions must be approved by the Core Curriculum Committee and the Office of the Provost.

C. Exemptions from the Core Curriculum Requirement

A student will be exempt from the University's Core Curriculum Requirement if the student is accepted to the University with (i) an earned Associate of Arts, Associate of

Science, Baccalaureate of Arts, or Baccalaureate of Science degree from a regionally accredited college or university or (ii) an earned Baccalaureate degree from an accredited international institution of higher education or with a Master's degree (that requires 150 equivalent U.S. credit hours to complete) from an accredited international institution of higher education. Students who did not receive core exemption and want to seek exemption must use the Core Curriculum Exemption form. Petitions must be approved by the Core Curriculum Committee and the Office of the Provost.

Note: Coursework from external institutions will be evaluated for transfer to the University on an individual basis in accordance with established transfer policies and procedures. Instead of applying towards Core Curriculum requirements, transferred course credits may be applied to foundation, minor, cognate, major requirements or may be counted as electives.

Note: Credit for Core Curriculum courses will not be rewarded as a result of the exemption. All requirements for the awarding of degrees, including prerequisites, minimum credits earned, and minimum grades will apply. All course prerequisites and co-requisites still apply. Associate in Applied Science degrees are not eligible for the Core Curriculum exemption.

Coastal Carolina University Core Curriculum Committee Workflow

