



Policy Title:	Graduate Program and Curriculum Routing
Policy Number:	ACAD-126
Revision Date:	October 2023
Policies Superseded:	124; ACAD-124
Policy Management Area(s):	Faculty Senate

SUMMARY:

The routing of graduate curricula issues begins at the department level.

POLICY:

I. POLICY

A. Faculty initiate actions related to programs or curriculum. The approval progression is as follows:

1. Academic Department Faculty
2. Department Chair
3. College Curriculum Committee
4. Dean
5. Graduate Council
6. Faculty Senate
7. Provost (Signs Administrative Action Form)
8. President (Signs Administrative Action Form)
9. Board of Trustees (New Programs only)

If an item is not approved at any level, it goes back to the previous level.

Administration action forms, are kept in the Office of the Dean of Graduate and Continuing Studies and are archived in the Provost's Office. All other approvals are archived by the Provost's Office and Institutional Research, Assessment, and Analysis.

B. New Graduate Programs and Modifications

New programs or significant changes in a program follow Policy ACAD-SENA 109 New Program Development and Modification.

C. Graduate Curricula

Curriculum for graduate study must follow Policy ACAD-SENA 111 Graduate Curricula.

**Coastal Carolina University
Graduate Studies
Program and Curriculum Routing**

