



Policy Title:	Withdrawal: Medical/Psychological
Policy Number:	STUD-301
Revision Date:	February 2024
Policies Superseded:	127; ACAD-127
Policy Management Area(s):	University Belonging and Student Affairs

SUMMARY:

This policy describes how and when a medical or psychological withdrawal may be granted and how one should go about initiating that process. In all cases, it is University policy that a withdrawal for medical or psychological reasons is granted only for verifiable, documented medical or psychological reasons.

I. POLICY:

- A. Withdrawal for medical or psychological reasons is granted only for verifiable, documented medical or psychological reasons. The director or designee of Counseling and Psychological Services (CAPS) or Services/Student Health Services (SHS) will examine each case on an individual basis and review supporting medical or psychological records.
- B. A medical or psychological withdrawal from the University during final exams will only be considered if there is documentation provided for the condition during that semester. Students with appropriate documentation of a medical or psychological condition during a prior semester can apply for a retroactive medical-psychological withdrawal.
- C. Medical or psychological withdrawals may only be total withdrawals.
- D. Students receiving a full medical or psychological withdrawal are dropped from any future classes in which they are already enrolled.

II. MEDICAL/PSYCHOLOGICAL WITHDRAWAL PROCEDURE

- A. To initiate a medical withdrawal, a student must make an appointment with the Center for Health and Well-Being by calling 843-349-6543.
- B. The student will meet with the designated Center for Health and Well-Being staff member and provide the appropriate forms and documentation to support their withdrawal request.,
- C. The appropriate staff member in the Center for Health and Well-Being will then make a recommendation to the Office the Provost, which will make a final determination whether the withdrawal for medical or psychological reasons will be granted. An Office of the Provost Designee may choose to meet with the student and/or consult with the instructors of the courses in which the student is enrolled prior to making a decision.
- D. In cases where a medical or psychological withdrawal is granted after the withdrawal date, a grade of W will be issued for the student's coursework covered by the withdrawal. While a withdrawal date will be listed on the student's academic transcript, it will not indicate that the withdrawal occurred due to medical or psychological reasons.
- E. In cases where medical or psychological withdrawal requests are denied, the student may still utilize the standard withdrawal procedure.

III. REENROLLMENT FOLLOWING MEDICAL/PSYCHOLOGICAL WITHDRAWAL

- A. Students taking a medical or psychological withdrawal and seeking to return to the University are required to submit documentation to demonstrate that the student is medically or psychologically able to return and to fulfill the fundamental responsibilities of academic and residential life, if applicable, to the Center for Health and Well-Being. The documentation will be reviewed by the director or designee of Center for Health and Well-Being in SHS (Medical Withdrawal) or CAPS (Psychological Withdrawal) prior to return who will make a recommendation regarding the student's return.
- B. Students who have been approved to return from a Medical/Psychological withdrawal are required to meet with a case manager in the Dean of Students Office to ensure knowledge of and access to support resources for transition back to the University.