



Policy Title:	Excuses, Medical
Policy Number:	STUD-304
Revision Date:	May 2019
Policies Superseded:	1810; STUD-110
Policy Management Area(s):	Student Affairs

## SUMMARY:

Coastal Carolina University Student Health Services (SHS) may issue medical excuses, but only in cases of incapacitating mental/physical illness or physical activity restrictions.

### I. PURPOSE

To encourage the development of responsible health care habits by holding students accountable for decisions regarding class attendance.

### II. PROCEDURE

- A. A copy of the walk out statement will be provided to the patient as documentation of the SHS medical visit. The patient will be informed that the top portion of the walkout statement goes to the professor; the bottom portion is to be retained by the patient because it contains the patient's personal health information. It is at the professor's discretion if he/she will accept the statement or excuse.
- B. Providers will not routinely provide notes, excuses or medical documentation of illness for SHS clinic visits. However, in cases of incapacitating mental/physical illness that requires a recovery period (for example; influenza, mono, strep, bad stomach virus; dehydration, etc.), a written excuse can be written at the providers' discretion.
- C. Excuse/absence notes will not be given without the student having been clinically examined by a medical provider at SHS.
- D. Written work and school excuses are scanned into the patient's electronic health record (EHR).

- E. Providers will advise the student that it is their responsibility to communicate directly with their instructor/professor.
- F. Providers will advise the student that all decisions about the impact of their absence on their grade(s) as well as any arrangements for making up work are at the discretion of their instructor/professor.