



Policy Title:	Official Visitors to Campus
Policy Number:	UNIV-457
Revision Date:	May 2015
Policies Superseded:	PRES-115
Policy Management Area(s):	President

SUMMARY:

- I. Coastal Carolina University is open to free discussion and the views and ideas of all of our faculty, staff, and students. We are committed to the principle that members of our community should be allowed to invite any person of their own choosing to be a guest on our campus so long as the associated event is accompanied by peaceful methods and is consistent with the scholarly nature of an academic institution.
- II. To ensure that Coastal Carolina University presents a welcoming and hospitable environment, the Office of the President requires notification of all official on-campus visitors.

POLICY:

- I. Speakers and official visitors may be sponsored by any member of the University community, department, or organization. Upon approval via the designated procedure applicable to your affiliation, you must do the following:
 - A. Complete the form found on the University website under Forms on the University Administration Faculty and Staff page.
 - B. Submit this form to president@coastal.edu.
 - C. Retain the confirmation email for your records.