

# TRAFFIC AND PARKING REGULATIONS

## Coastal Carolina University

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### GENERAL REGULATIONS

Regulations are in effect 24/7 unless otherwise stated.

1. All vehicles, including motorcycles, mopeds, and motor scooters must be registered with the Department of Public Safety (DPS). Vehicles must have a current parking decal permanently affixed to the vehicle face forward. The operators of registered motorcycles, mopeds, motor scooters, and bicycles must permanently affix the decal face forward to the front of the vehicle, preferably on the forks.
2. Parking decals may be ordered online at [coastal.edu/safety](http://coastal.edu/safety). Decals can be mailed to you or picked up at the Department of Public Safety office Monday through Thursday between 7:30 a.m. and 5 p.m. and Friday between 7:30 a.m. and 12:30 p.m. An additional parking decal may be paid for at the Office of Student Account or online. To obtain the parking decal, present the receipt for payment, vehicle registration, and picture identification to the Department of Public Safety.
3. Ordering a parking decal does not guarantee students or faculty/staff a place to park on campus.
4. Parking is prohibited within 15 feet of a fire hydrant; in fire lanes, intersections, reserved spaces, driveways, or alleyways; on sidewalks, walkways, grass, or lawns; or where otherwise indicated by signs or delineated with traffic cones. At no time should service areas, driveways, or trash pickup areas be blocked.
5. Parking decals are nontransferable.
6. Students and faculty/staff may obtain a replacement decal (or FAC/STAFF barcode) free of charge with acceptable documentation when replacing a primary registered vehicle. When replacing a primary registered vehicle, the customer must provide proof that the primary vehicle originally issued a decal is no longer being parked on campus. Acceptable proof of vehicle replacement includes:
  - Removing and presenting the decal from the previously registered vehicle. (Remove currently registered decal and save the pieces by applying them to a sheet of paper. You must bring a sufficient portion of your current decal to allow for identification even if it is in pieces.)
  - A bill of sale if a new vehicle has been purchased indicating that the previously registered vehicle has been traded in.
  - Proof that the previously registered vehicle's plates have been transferred to the new vehicle.
  - A police report if the vehicle has been stolen.
  - A declaration from the insurance company that the previously registered vehicle is a total loss.
  - A DMV receipt showing that the registered license plate was returned.
7. Faculty, staff, and students must inform the Department of Public Safety of any change in address, vehicle registration, or vehicle immediately.
8. Faculty and staff parking spaces are indicated by Faculty/Staff signs or pavement markings. VISITOR parking spaces are indicated by VISITOR signs or pavement markings. Students are not permitted to park in Faculty/Staff nor VISITOR parking spaces between 8 a.m. and 4:30 p.m. Monday through Friday. Students may park in these spaces between the hours of 4:30 p.m. and 8 a.m. and on Saturday and Sunday. 24-hour Faculty/Staff or MAINTENANCE ONLY parking spaces indicated by signs or pavement markings need to be observed at all times.
9. The vehicle operator will obey all official traffic signs unless otherwise directed by an officer. Drivers and passengers of motor vehicles are also responsible for knowing and obeying South Carolina motor vehicle laws.
10. The vehicle operator is responsible for locating a legal parking space. A vehicle must be parked in one space only, thereby allowing clear access to adjacent spaces without blocking driving lanes or creating safety problems for other drivers.

11. No vehicle operator may stop the vehicle in a lane of traffic for the purpose of waiting for a parking space to be vacated.
12. Vehicles parking parallel to the curb must park in the same direction as the flow of traffic and no more than 18 inches from the curb.
13. Signage, yellow or blue curbs, and yellow or blue lines indicate “no parking” zones.
14. No individual will, without lawful authority, attempt to or alter, deface, injure, knock down, or remove any official traffic sign or device, or any inscription, shield, or insignia.
15. Issued parking citation(s) are placed under the windshield wiper of the vehicle or placed between the motorcycle brake lines on the handlebar. Failure to receive an issued parking citation(s) does not mean the parking citation(s) was not issued.
16. Parking in a gated lot without proper paid access will result in a ticket and/or your vehicle being towed. Tailgating other vehicles into gated lots is prohibited.
17. Coastal Carolina University shall assume no responsibility for the care and/or protection of any vehicle or its contents at any time while it is operated or parked on campus. Valuables should not be left in unoccupied vehicles at any time, and vehicles should be locked when not in use. Thefts or damages that occur should be reported to DPS at 843-349-2177 for investigation.

## GENERAL BICYCLE REGULATIONS

1. Bicycles ridden in the street or in a bike lane must behave like and be treated as all other vehicles on the roadway.
2. Bicyclists must use a bike lane where one is provided. Bicyclists may leave the bike lane to avoid an obstruction or to pass; however, they must do so safely and with regard for other traffic.
3. Bicyclists may use the turn lane when turning.
4. Bicycles may not be ridden more than two abreast (side by side or overlapping) on the road or in a bike lane.
5. A bicycle can only carry as many people as it has permanently designed seats, i.e., one seat = one person.
6. A bicycle ridden at night must have a working headlamp and a red reflector or tail lamp.
7. A bicyclist may not carry anything that prevents at least one hand from being on the handlebars.
8. Bicyclists are required to safely use hand signals to indicate turns, stopping, and slowing.
9. Bicycles must have at least one functioning brake capable of skidding the tire on a dry surface.
10. Motor vehicles may not block a bike lane for any reason.
11. Motor vehicles must yield to bicycles in a bike lane before turning through a bike lane.

12. Motor vehicles are required to maintain a safe operating distance from any bicyclists.
13. Harassing, threatening, or throwing things at bicyclists is illegal.
14. Bicycles may be secured to bicycle racks that are distributed across campus.
15. Bicycles may not be parked in such a way that they block entrances or exits from any building on campus, and they may not be secured or attached to any lamp post, tree, railing, or other fixture that is not designed or designated as a bike rack.

## QUICK REFERENCE

## Parking Lots

A	Wall - Horseshoe - VISITOR		II	Scholars/Kingston
*AA	HTC Convocation Ctr		J	Singleton - Fac/Staff (gated)
AAA	HREO		JJJ	450 Century Circle
B	Wall - Fac/Staff (gated)		KK	Lot behind Lackey Chapel
BB	East of Ingle		**LL	Student Health/Public Safety
BBB	Marine/Wetland Overflow		LACKEY	Lackey Chapel
C	Penny Hall - Fac/Staff (gated)		M	Williams-Brice - Fac/Staff
CC	North of Eaglin/Ingle		MM	Baxley Hall
CCC	B&C Marine/Wetland		N	Williams-Brice - Fac/Staff
D	Science Building - Handicap		NN	The Gardens
DD	South of Eaglin/Ingle		O	Hampton Hall - Fac/Staff
DDD	Coastal/Computer Science		P	South of Edwards - Fac/Staff
E	Spadoni Park/Lib Jackson		Q	North of Edwards - Fac/Staff
EE	North of Woods/Township		QQ	Brooks Stadium
EEE	Tennis Complex		R	Brittain - Fac/Staff (gated)
FFF	Intramural Fields		RR	University Place
GG	Behind Baxley/Scholars Acad.		S	Wall - West Fac/Staff (gated)
GGG	Procurement		UU	North of Arcadia - Fac/Staff
HH	Across from Gupta Science - Fac/Staff (gated)		**WW	Post Office/Facilities
HHH	Band Hall		YY	S.C. 544

\* AA - Two hour limit parking

\*\*LL and \*\*WW - Service parking only

# QUICK REFERENCE

## Decal Type

## Parking Privileges

Alumni.....	May park in any space designated for COMMUTER students. MAY NOT PARK in Faculty/Staff, Visitor, Handicap, or Reserved spaces or lots BB, CC, DD, EE, HH, and NN.
Commuter .....	May park in any parking space designated for students. MAY NOT PARK in Faculty/Staff, Visitor, Handicap, or Reserved spaces or lots BB, CC, DD, EE, HH, and NN.
Faculty/Staff .....	May park in any space except those designated as Visitor, Handicap, or Reserved spaces.
Faculty/Staff Motorcycles .....	May park in any space except those designated Visitor, Handicap, or Reserved spaces.
Handicap .....	May park in spaces marked Handicap, Faculty/Staff, Visitor, or any parking space designated for students.
HGTC Faculty/Staff .....	May park in any space in any lot except for the GG parking lot. MAY NOT PARK in Visitor, Handicap, or Reserved spaces.
HGTC Student .....	May park in any space in any lot designated for COMMUTER students except the GG parking lot. MAY NOT PARK in Faculty/Staff, Visitor, Handicap, or Reserved spaces.
On Delivery Permit .....	May park in all lots except Reserved lots. MAY NOT PARK in Handicap or Reserved spaces.
Osher Lifelong Learning Institute (OLLI)...	May park in any space designated for COMMUTER students. MAY NOT PARK in Faculty/Staff, Visitor, Handicap, or Reserved spaces.
Resident .....	Must park in residence hall area lots BB, CC, DD, EE, GG, NN, YY, or at University Place/The Cove, Monday through Friday between 8 a.m. and 4:30 p.m. May park in any CCU parking lot across U.S. 501 between 8 a.m. and 4:30 p.m. MAY NOT PARK in any other lots between 8 a.m. and 4:30 p.m.
Special.....	May park in any space except those designated as Handicap or Reserved spaces.
Student Motorcycles, Mopeds, Motor Scooters.....	May park in any space designated for students. MAY NOT PARK in Faculty/Staff, Visitor, Handicap, or Reserved spaces.
University Place .....	May park in any space designated for UP students. MAY NOT PARK in Faculty/Staff, Visitor, Handicap, or Reserved spaces or lots M, N, BB, CC, DD, EE, HH, and NN.
Vendor .....	May park in any space except those designated as Faculty/Staff, Handicap, or Reserved spaces.
Veteran.....	May park in any space designated for COMMUTER students. MAY NOT PARK in Faculty/Staff, Visitor, Handicap, or Reserved spaces or lots BB, CC, DD, EE, HH, and NN.
Visitor.....	May park in any space except those designated as Faculty/Staff, Handicap, or Reserved spaces.

## PARKING DECAL FEE

### NEW DECAL

(Cars, trucks, SUVs, motorcycles, mopeds, motor scooters, and bicycles) Decals are valid Aug. 1, 2023, to Aug. 3, 2024 (Academic Year)

#### STUDENTS

Full academic year (Aug. 1, 2023 to Aug. 3, 2024) - Resident, Commuter, University Place .....	Free
Fall semester only (Aug. 1, 2023 to Dec. 15, 2023) .....	Free
Spring semester (Jan. 8, 2024 to Aug. 3, 2024) .....	Free
Summer sessions (May 7, 2024 to Aug. 3, 2024) .....	\$30
Add a vehicle.....	\$30
Replacing previously registered vehicle - see General Regulations No. 6 .....	FREE
Decal classification change (after verification) .....	FREE
Bicycle (no expiration) .....	FREE

#### VETERAN

First one (with DD214 form or active military ID).....	FREE
Each additional .....	\$30

#### FACULTY/STAFF

First two .....	FREE
Replacing previously registered vehicle (with verification) .....	FREE
Third (simultaneously with two others) .....	\$30
Gated lot access - barcode - price per registered barcode - First day of fall session - spring graduation	\$75
First day of spring session - spring graduation	\$37.50

#### ALUMNI

First one (with membership to alumni association) .....	FREE
Each additional .....	\$30

### REPLACEMENT DECAL

(Cars, trucks, SUVs, personal golf carts, motorcycles, mopeds, and motor scooters)

Windshield replaced	
• With receipt.....	FREE
• Without receipt .....	\$30
Vehicle totaled	
• With verification .....	FREE
• Without verification - Fall semester.....	\$30
Spring semester.....	\$30
Miscellaneous decal replacement (decals lost or damaged by customer)	
• Fall/spring/summer semester .....	\$30

# PARKING DECAL CLASSIFICATIONS

## A. MOTORCYCLES, MOPEDS, MOTOR SCOOTERS

### 1. Students

Students wishing to park a motorcycle, moped, or motor scooter on campus must obtain a MOTORCYCLE parking decal. Students with a MOTORCYCLE decal may park in any space designated for students. The parking decal must be permanently affixed to the front of the vehicle face forward, preferably on the forks. Those with MOTORCYCLE decals may not park in Faculty/Staff, Visitor, Handicap, or Reserved spaces. Motorcycles, mopeds, and motor scooters are not permitted to ride or park on grass or sidewalks.

### 2. Faculty/Staff

Faculty/staff members wishing to park a motorcycle, moped, or motor scooter on campus must obtain an F/S MOTORCYCLE parking decal. The decal should be placed on the front of the vehicle face forward, preferably on the forks. Faculty/staff members with an F/S MOTORCYCLE decal may park in any space except those designated as Visitor, Handicap, or Reserved spaces. Motorcycles, mopeds, and motor scooters are not permitted to ride or park on grass or sidewalks.

## B. AUTOMOBILES

This category includes cars, trucks, SUVs, and minivans. Decal classifications in this category are:

### 1. Commuter Students

Returning, transfer, or freshman students not living in campus housing must obtain a COMMUTER parking decal. The decal should be permanently affixed inside the lower **right-hand** corner of the front windshield (passenger's side), face forward. Commuters may park in any parking space designated for students, but MAY NOT PARK in Faculty/Staff, Visitor, Handicap, or Reserved spaces or lots BB, CC, DD, EE, HH, and NN.

### 2. Main Campus Residents

Students living in main campus residence halls (Eaglin, Ingle, Elm, Dogwood, Maple, Cypress, Palmetto, Oak, Chanticleer, Tradition, DeCenzo, Singleton-Young, Azalea, and Magnolia) must obtain a RESIDENT parking decal for their vehicle(s). The decal should be permanently affixed inside the lower **right-hand** corner of the front windshield (passenger's side), face forward. RESIDENT students must park in lots BB, CC, DD, EE, GG, NN, YY, or at University Place Monday through Friday between 8 a.m. and 4:30 p.m. RESIDENTS may park in any CCU parking lot across U.S. 501 during the above hours for classes or work, but MAY NOT PARK in any other lots between 8 a.m. and 4:30 p.m.

### 3. University Place Residents

Students residing in University Place must obtain a UNIV PLACE parking decal for their vehicle(s). The decal should be permanently affixed inside the lower **left-hand** corner of the front windshield (driver's side), face forward. Students with a UNIV PLACE parking decal may park at University Place (RR), or where COMMUTER students are allowed to park on main campus, but MAY NOT PARK in Faculty/Staff, Visitor, Handicap, or Reserved spaces or lots M, N, BB, CC, DD, EE, HH, and NN.

### 4. Veterans

Veteran students may obtain a free VETERAN parking decal. Veteran students must present their DD214 form (honorable discharge) or an active military ID. See fee schedule for cost of additional decal. The decal should be permanently affixed inside the lower **right-hand** corner of the front windshield (passenger's side), face forward. Veterans may park in any parking space designated for commuter students, but MAY NOT PARK in Faculty/Staff, Visitor, Handicap, or Reserved spaces or lots BB, CC, DD, EE, HH, and NN.

**5. Faculty and Staff**

Faculty and staff employed by Coastal Carolina University are required to obtain a FAC/STAFF parking decal, while retired faculty and staff are eligible to obtain FAC/STAFF parking decals. The decal should be permanently affixed inside the lower **right-hand** corner of the front windshield (passenger's side) face forward. Faculty/staff may park in any space except those designated as Visitor, Handicap, or Reserved spaces.

The first two (2) vehicle parking decals are free. See the fee schedule for the cost of a third parking decal simultaneously with two other parking decals. Faculty and staff will receive a free parking decal with verification that the previously registered vehicle is no longer being parked on campus. See the fee schedule for barcode cost to access all gated lots. The barcode must be displayed at all times while parked in a gated lot.

Faculty or staff members who provide a student with a FAC/STAFF parking decal will be subject to loss of FAC/STAFF parking privileges.

Students employed on a part-time basis or in student government positions are not eligible for a FAC/STAFF parking decal and will be required to have the appropriate student parking decal.

**6. Alumni**

Alumni of Coastal Carolina University may obtain a free ALUMNI parking decal from the DPS by presenting a current alumni association card. See the fee schedule for the cost of additional decals. The decal should be permanently affixed inside the lower **right-hand** corner of the front windshield (passenger's side), face forward. Individuals with ALUMNI parking decals may park in any space designated for COMMUTER students. ALUMNI may not park in Faculty/Staff, Visitor, Handicap, or Reserved spaces or lots BB, CC, DD, EE, HH, and NN.

**7. Osher Lifelong Learning Institute (OLLI)**

Osher Lifelong Learning Institute students should obtain parking decals from the Office of Continuing Studies in the Coastal Science Center. The decal should be permanently affixed inside the lower **right-hand** corner of the front windshield (passenger's side), face forward. OLLI students may park in any space designated for students. They may not park in Faculty/Staff, Visitor, Handicap, or Reserved spaces.

**8. Special**

SPECIAL parking decals should be obtained from the DPS. This includes members of the board of trustees, Coastal Educational Foundation, Horry County Higher Education Commission, Student Housing Foundation, the Chanticleer Club board of directors, and the board of visitors of the various colleges. The decal should be permanently affixed inside the lower **right-hand** corner of the front windshield (passenger's side), face forward. Individuals with SPECIAL parking decals may park in any space except those designated as Handicap or Reserved spaces.

**9. Handicap Parking**

Individuals with permanent disabilities should obtain a special handicap placard or a license plate from the Department of Motor Vehicles. All current state-issued handicap parking placards must be properly displayed when parking in handicap spaces at the University. Handicap eligible vehicles may park in spaces marked Handicap, Faculty/Staff, Visitor, or any parking space designated for students. Individuals with state-issued handicap placards are required to register their vehicle at the Department of Public Safety. For short-term handicap regulations, see Temporary Parking Permits, No. 2.

**10. Parking at Horry-Georgetown Technical College (HGTC)**

Coastal Carolina University students with current Coastal Carolina University parking decals may park at all Horry Georgetown Technical College (HGTC) campuses.

Individuals displaying a valid HGTC STUDENT parking decal may park in any space in any lot designated for COMMUTER students. They may not park in Faculty/Staff, Visitor, Handicap, or Reserved spaces.

Individuals displaying a valid HGTC FACULTY/STAFF decal may park at CCU in any space in any lot except, for the GG lot. They may not park in Visitor, Handicap, or Reserved spaces.

All students are responsible for following the traffic and parking regulations that apply at the campus where parked.

HGTC Traffic and Parking Regulations are available at HGTC, CCU DPS, and online at [hgtc.edu/safety](http://hgtc.edu/safety).

## TEMPORARY PARKING PERMITS

A temporary parking permit may be obtained at DPS for special situations (i.e., new car, different car, loaner or rental car, etc.). Temporary permits are issued to assist with short-term vehicle changes. Temporary permits are free and are to be displayed on the front dashboard with the date visible from the front of the vehicle. Please provide an ID and a valid vehicle registration for the vehicle being used temporarily.

### 1. **Visitors**

All visitors to the campus are required to obtain temporary VISITOR parking permits from DPS. Students, faculty, staff, or alumni are not permitted to park in visitor parking spaces for any reason. In addition to parking in visitor spaces, visitors may park in any space except those designated as Faculty/Staff, Handicap, or Reserved spaces.

### 2. **Handicap**

Temporary handicap permits are available for students or faculty/staff members who require handicap parking privileges because of a temporary disability. Individuals with temporary disabilities must present written documentation from a physician describing the length of time a temporary handicap permit is needed.

Faculty, staff, and students must have a valid parking decal in order to obtain a temporary handicap permit. Parking in a handicap designated area without obtaining a handicap parking permit from the University's DPS or the Department of Motor Vehicles will constitute illegal parking, which is subject to a \$250 fine, booting or towing, and impounding. Towing expenses are the responsibility of the owner/operator of the vehicle.

### 3. **On Delivery**

The on delivery temporary parking permits are for offices that make campus deliveries and/or pickups. Any office with such a need can request up to three permits by contacting the DPS front office.

### 4. **Vendor**

Vendor permits are for contractors or other businesses that are on campus for official business. Temporary VENDOR permits may be obtained at the DPS front office. Vendor permit holders are allowed to park in any space except those designated as Faculty/Staff, Handicap, Visitor, or Reserved spaces.

## CAMPUS SPEED LIMIT

The speed limit in all parking lots and roadways on campus is 15 miles per hour unless otherwise posted, except on Chanticleer Drive, where the speed limit is 20 miles per hour, and on University Boulevard, where the speed limit is 30 miles per hour. The vehicle operator is expected to operate the vehicle in a safe manner and in consideration of road and weather conditions.

## VIOLATIONS AND PENALTIES

The owner/operator of a vehicle registered at DPS shall be responsible for all violations incurred by all users of the vehicle. Fines are payable in person at the Office of Student Accounts from 8 a.m. to 5 p.m. Monday through Friday. Payments are also accepted by mail, by telephone, and online at [coastal.edu/studentaccounts](http://coastal.edu/studentaccounts).

### Schedule of Penalties

Parked improperly/occupying two spaces .....	\$35
Parked in loading or service zone .....	\$35



Blocking sidewalk/driveway/roadway .....	\$35
Parked in RESERVED space/lot .....	\$50
Parked in "No Parking" zone .....	\$50
Parked at fire hydrant/fire zone .....	\$50
Parked in a non-designated area or on grass.....	\$35
Parked along yellow or blue painted curb .....	\$50
Parked in "VISITOR" space .....	\$50
Vehicle has no valid parking permit .....	\$35
Parking in or blocking a HANDICAP space/curb cut .....	\$250
Failure to obey posted traffic sign .....	\$35
Failure to properly display parking decal .....	\$35
Resident student or University Place student parked in non-designated lot .....	\$35
Failure to obey traffic marker designating "One Way" .....	\$35
Fraudulent use of parking decal or permit .....	\$100
Littering .....	\$35
Parking against flow of traffic .....	\$35
Other violation.....	\$35

## NONPAYMENT OF FINES

Students who do not pay their financial obligations to the University will not be allowed to secure a transcript of records, secure a diploma, or to walk in commencement until the fine has been cleared. Repeated unpaid parking citations or willful disregard of unpaid fines may result in the vehicle being towed, booted, and/or impounded, and may also subject the individual to disciplinary action, including the loss of parking privileges.

## SPECIAL EVENT PARKING

Due to special events held on campus including athletic competitions, concerts, commencement, etc., parking lots may become temporarily restricted or closed. Emails and other communications will announce when the restrictions will be in effect.

## VEHICLE BREAKDOWNS

In the event a vehicle breaks down or runs out of gasoline while on campus, all reasonable steps should be taken to move the vehicle from the street or other hazardous positions to a parking space. In the event the vehicle must be parked illegally to await repairs or gasoline, DPS should be notified immediately at 843-349-2177.

## VEHICLE TOWING AND IMMOBILIZATION POLICY

DPS may immobilize a vehicle by using a mechanism commonly known as a "boot." The boot attaches to the wheel of the vehicle and prohibits the vehicle from being moved. In addition to the following violations, a vehicle may also be booted if the vehicle has accumulated a minimum of \$100 in unpaid parking fines, in which case the owner/driver must pay the accumulated fines as well as \$25 for removal of the boot.

DPS may have a vehicle removed from University property by a local towing service. Vehicles removed from University property will be placed in storage. The owner/operator will be responsible for any towing and storage fees. The owner/operator of a vehicle parked in a fire lane or by a fire hydrant will be solely responsible for any vehicle damage incurred by emergency responders in answering an emergency call. A vehicle may be booted or towed for any of the following reasons:

- Parked in a fire lane.
- Parked blocking a fire hydrant.

- Parked in a loading zone.
- Parked blocking a refuse dumpster.
- Parked in a space reserved for the handicapped.
- Parked in an area that has been marked and delineated with traffic cones.
- Parked in an area that has been marked for “No Parking” with temporary signage.
- Parked in a space that has been reserved by permanent signage.
- Parked in a manner that prevents the egress of lawfully parked vehicles.
- Parked on grass or any other area that is not hard-surfaced with asphalt or concrete and is not a clearly designated parking area.
- Parked so as to cause traffic obstruction/traffic hazard.
- Parked improperly or in an unauthorized area/lot.
- Nonpayment of fines.
- Incidental to the lawful arrest of the owner/operator of the vehicle.
- Vehicle left abandoned on campus property.
- Vehicle equipped with an alarm device that emits an audible tone and is disruptive to the campus.

## PARKING CITATION APPEALS

The appeals process allows a person who has received a Coastal Carolina University DPS parking citation to appeal that citation. The appeal must be submitted within 72 hours of the time the citation was written, excluding official school holidays and weekends. Appeals may be submitted online at [coastal.edu/safety](http://coastal.edu/safety).

Any citation may be appealed on the premise that the citation was not consistent with Coastal Carolina University parking regulations or that there are particular extenuating circumstances. All appeals will go to the traffic citation appeals Board. The fine for any citation entered into the appeals process within 72 hours does not need to be paid until the appeal has been decided. The appeals will be reviewed by the board once per week, and one of three actions will be taken:

- UPHELD**      The citation has been upheld as written, and full payment is due.
- REDUCED**    The board agreed that there was a violation, but due to mitigating circumstances presented in the appeal, the amount of the fine has been reduced. The reduced amount of the fine is now due.
- WAIVED**      The appeal was approved by the board, and the fine has been dismissed.

**ALL TRAFFIC CITATION APPEALS BOARD DECISIONS ARE FINAL.**

## CHANGE OF REGULATIONS

These regulations are subject to change at the discretion of Coastal Carolina University. To read the University Traffic and Parking Regulations, go to [coastal.edu/safety](http://coastal.edu/safety).

## BE ALERT

If you see a dangerous situation, something suspicious, or an accident, please report the information immediately to DPS at 843-349-2177. In case of emergency, call 843-349-2911.

## OTHER SERVICES

Upon request, the Department of Public Safety provides safe transport for students, faculty, staff, and visitors to or from buildings and vehicles located on the main campus of the University.

If you lock yourself out of your car, DPS will help you to the best of its ability. DPS will not be liable for damage to vehicles resulting from services performed. Proof of ownership will be required when a vehicle is unlocked. DPS will attempt to jump-start vehicles, if possible, and will assist with obtaining a wrecker service if required.

## DEFINITIONS

<b>Automobile</b> .....	Any vehicle with four or more wheels (e.g., cars, trucks, SUVs, minivans).
<b>Bicycle</b> .....	Any two- or three-wheeled human-powered vehicle.
<b>Gated Lot</b> .....	Lots B, C, J, R, S, and HH.
<b>Motorcycle</b> .....	Any motorized two- or three-wheeled vehicle (e.g., motorcycle, moped, motor scooter).
<b>Parking</b> .....	The standing of a vehicle whether occupied or not.
<b>Parking Space</b> .....	Any space delineated by road surface markings (i.e., white lines) or concrete parking stops.
<b>Registered Vehicle</b> .....	A registered vehicle is one that has been entered into the University's data system. (Students must <b>purchase/order</b> a parking decal and present the vehicle information.)
<b>Reserved Parking Lot</b> .....	A reserved parking lot is one that is clearly marked as a reserved lot. A reserved lot is one designated for persons who meet the criteria for parking in the said reserved lot (i.e., parking lots used for sporting events).
<b>Reserved Space</b> .....	A reserved parking space is one that is clearly marked as a reserved space. A reserved parking space is one designated for a specific person who meets the criteria for parking in the said reserved space (i.e., parking spaces marked VISITOR are reserved spaces designated for university visitors).
<b>Service Parking Lot</b> .....	A parking lot that is designated for persons who need the public services provided within the building.
<b>Valid Bar Code Decal</b> .....	A barcode decal that is currently active, displayed, and registered to a faculty/staff member.
<b>Valid Parking Decal</b> .....	A parking decal that is current and permanently affixed to a vehicle face forward.
<b>Visitor</b> .....	Any person who is neither FAC/STAFF, CCU student, HGTC FAC/STAFF, nor HGTC student.

Updated June 2023