

Jonathan A. Chanticleer

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PROFESSIONAL PROFILE

Proven experience in accounting software and database management. Utilize financial analysis skills to efficiently manage cash flows, forecast budgets and make critical decisions. Organize large quantities of data and convert into easily understandable results and trends. Thrive in fast-paced, deadline-driven environments where attention to detail is critical. Front-line customer service experience with clients and vendors.

CORE COMPETENCIES

- AR/AP
- Corporate Returns
- Personal Tax Returns
- Audits
- Variance Analysis
- Spreadsheet Applications
- QuickBooks
- TaxWise
- MS Access
- MS Excel

EDUCATION & CERTIFICATIONS

Coastal Carolina University – Conway, SC

AACSB – Accredited E. Craig Wall Sr. College of Business Administration

Master of Accountancy

Concentration: Taxation ▪ GPA: 4.0

Anticipated: May 2023

Bachelor of Science in Business Administration

Major: Accounting - CPA Track ▪ GPA: 3.89

May 2021

CPA Exam – Part One

Passed: August 2022

CPA Exam – Part Two

Scheduled: January 2023

PROFESSIONAL EXPERIENCE

Bookkeeper

Sea Coast Furniture

April 2021 - Present

Myrtle Beach, SC

- Established streamlined process for payroll, tax, and invoice processing
- Calculated and submitted required monthly sales and use tax return
- Prepared monthly and annual sales and profit reports for analysis and comparison
- Facilitated the successful expansion from a single store to the three differentiated business entities

Accounting Intern

PST Realty Company

June - August 2020

Myrtle Beach, SC

- Assisted business owner with daily filing and payroll procedures
- Created monthly financial statements including cash flow, balance sheet and bank reconciliation
- Processed customer credit transactions and balanced receipts
- Researched home plans for potential clients to meet their needs and budgets

ADDITIONAL QUALIFICATIONS & ACHIEVEMENTS

- Vice President, Beta Alpha Psi
- VITA Tax Preparation Volunteer
- South Carolina ACPA Scholarship Recipient
- In-depth knowledge of Excel with advanced formatting and Macros skills
- Proficient with online tax software and various point of sale systems