

Regular Staff Senate
Coastal Carolina University
Tuesday January 16th, 2024
Virtual via ZOOM

MINUTES

PRESENT: Jason Aiesi, Rachael Baker, Katie Bell, Rachael Brown, Chris Carter, Aaron Clune, Kimberly Decker, Vivian Ford, Connie Glidden, Daniel Hucks, Jacklyn Masiello, Ebony McCray, Colleen Meitzler, Hailey Melton, George Pirinski, Kathleen Schipano, Walter Showers, Abby Sink, Ann Spot, Jennifer Stewart, Sam Sullivan, Bo Svay, and Charlie Wilson.

OTHERS PRESENT: Michael Benson, Tom Koczara

Staff Senate President, Sam Sullivan, called the meeting to order at 9:00 a.m.

1. ROLL CALL

Roll call was taken by Staff Senate Secretary, Ebony McCray.

2. APPROVAL OF MINUTES

- a. No corrections were made to the Staff Senate minutes from December 12th, 2023. The minutes stand approved as distributed.

3. SPECIAL ORDER OF THE DAY

None

4. SENATE PRESIDENT'S REPORT

- a. Executive Council Updates were shared:
 - The Strategic Plan was approved and introduced in January 2024. Details can be found online.
- b. Recent Topics:
 - Updates regarding a faculty/staff as well as student clinic will be provided later this semester.
- c. HREO Updates:
 - HR asked employees to check their January paystub to verify correct deductions.

5. UNIVERSITY PRESIDENT REMARKS

- President Benson expressed his gratitude towards all employees for Strategic Plan and Master Plan input.
- A short update on the progress of Thompson Library was provided.
- It was shared that there has been a constantly growing number of student applications since 2001.

6. TOPICS OF DISCUSSION

a. Committee Reports

- The Communication Committee shared that all website updates are completed and they notified about upcoming items.
- The Membership Committee informed about their meeting with HR to discuss the vetting process.
- The Policy & Welfare Committee has submitted a request to meet with HR
- The Ad Hoc Committee for the Staff Recognition Event reported no updates or news during the meeting.

b. Open Floor for Discussion

- Concerns regarding panic buttons in offices were discussed. HR reminded each department to develop their individual safety procedure protocol.
- Inquiries about campus closings on Fridays during the summer were shared. HR emphasized the ongoing operations on campus throughout the entire work week.
- HR explained that holiday time entry is always 7.5 hours, as it is calculated by dividing 37.5 total hours per week by 5 work days.
- The fluctuating start date of the spring semester was discussed.

7. UNFINISHED BUSINESS

- It was decided to postpone the debate on amending remaining Bylaws Article at the next Staff Senate meeting.

8. NEW BUSINESS

- a. None

9. ANNOUNCEMENTS/GOOD OF THE ORDER

- a. It was communicated that candidates for the position of provost will be conducting campus visits for interviews in the near future.

11. ADJOURNMENT

There being no further business the meeting adjourned at 9:35 am.

Submitted by Daniela Johnson